

## **Article I. NAME**

The name of this association shall be the Butler City Hunting and Fishing Club. For the purpose of this document the Butler City Hunting and Fishing Club will here within be referred to as the Club.

## **Article II. OBJECTIVE**

The Club is formed for the purpose of:

### **Section 2.01**

Providing a suitable place for meeting and necessary facilities for keeping equipment, for the transaction of the business of the Club.

### **Section 2.02**

Uniting and binding together those interested in hunting, fishing, and the shooting sports in the city of Butler and vicinity of Butler County, Pennsylvania.

### **Section 2.03**

Creating more friendly relationships between fellow sportsmen in other parts of Butler County.

### **Section 2.04**

Working for and encouraging proper legislation and regulations relative to hunting and fishing, and to discourage proposed legislation which will materially detract from said sports.

### **Section 2.05**

Promoting hunting, fishing, and shooting sports.

### **Section 2.06**

Promoting a better feeling of sportsmanship among and between sportsmen, farmers and landowners throughout the counties.

### **Section 2.07**

Acquiring real estate for the recreation, education, and enjoyment of the members of the Club.

### **Section 2.08**

Cooperating with the Pennsylvania Game and Fishing Commission in the enforcement of laws, rules, and regulations for the protection and development of wildlife in Pennsylvania and for the improvement of hunting and fishing conditions generally.

## **Article III. Membership**

### **Section 3.01**

Any citizen of the United States, of suitable character and interest, and accepted by the Board of Directors, may become a probationary member.

## **Section 3.02**

Regular membership shall include paying adults. Special membership shall include all juniors, retired, and honorary members.

(a) A voting member is defined as follows:

- (i) Must be a member in good standing
- (ii) Must be 18 years of age or older
- (iii) Must have attended at least 3 general meetings within the previous 12 months
- (iv) Must not be an associate member
- (v) Must not be a probationary member

(b) A voting member entitles you to vote.

(c) Any adult over the age 18 years of age shall pay the prevailing membership fee per year. This shall entitle them to the privileges of the various activities, ranges, grounds, courts, and lakes of the Club.

(d) A junior under 18 years of age shall pay the prevailing fee per year and shall have the privileges of various activities, ranges, grounds, courts, and lakes of the Club

(e) A family membership includes father and/or mother and the children less than 18 years of age living in the same household. It may be secured for the prevailing membership fee per year. This shall entitle the adults or adult to the privileges of various activities, ranges grounds, courts, and lakes of the Club. The members of the family under 18 years of age shall have the privileges of the various activities, ranges, grounds, courts, and lakes of the Club.

(f) Membership records shall be continuous only if dues are paid for the consecutive year. Dues shall be paid by October 1, with a three month grace period given. If dues are not paid by January 1, the member loses all membership rights and must apply for a new membership.

(g) There shall be an initiation fee for all new memberships. The initiation fee does not apply to junior memberships.

(h) Any member 65 years of age and having retired from full-time gainful employment and has been a member of record in good standing for a period of at least five consecutive years prior to the year in which they attain their sixty-fifth birthday or accumulates the five year continuous membership after sixty-five, will be eligible for a lifetime honorary membership to the Club, subject to all provisions of rights, privileges, and regulations affecting regular members.

(i) The board has the right to regulate the number of memberships as they see fit.

(j) Associate membership only entitles the person to participate in a club league or sub-unit until they are eligible to become a member of the Club.

Associate members are not permitted to use any other facility of the club. The sub-unit or league will be responsible for signing the associate members up and making sure they understand the rules of their membership.

A fee will be collected for each associate membership the person has.

If at the time regular membership is available and the associate member decides they do not wish to join as a regular member their membership will be revoked. The person will not be permitted to participate in the league or sub-unit.

### **Section 3.03**

A member may be suspended or expelled for any just cause by a two-thirds vote of all the Officers and Board of Directors.

(a) A member suspended or expelled may appeal such actions to the full membership of the Club. Such an appeal is to be made in writing to the Recording Secretary, who will notify the President. The President will call a special meeting for the purpose of acting on the appeal. The Recording Secretary, at least fifteen days prior to the meeting, will notify the membership through a public notice of the date, time, place, and the reason for the meeting. At the meeting the Recording Secretary will read the charges of the accused. The accused and the accuser will be given a full hearing. After the hearing, a vote will be taken by ballot of the members in good standing present at the meeting and a two-thirds vote shall be required to reverse the actions of the Officers and Board of Directors.

### **Section 3.04**

The membership will be non-political and non-sectarian, except as in Article II.

## **Article IV. Meetings**

### **Section 4.01**

The annual meeting of the Club is to be held on the second Tuesday in November of each year at a time and place that may be designated by the President, Officers, and Board of Directors.

### **Section 4.02**

Officers for the succeeding year will be elected at the annual meeting and shall take office at the beginning of the next calendar year.

### **Section 4.03**

Regular meetings of members of the Club shall be held the second Tuesday of each month, at such a time and place as designated by the President, Officers, and Board of Directors.

### **Section 4.04**

The Officers and Board of Directors shall meet the first Tuesday of each month at such time and place as may be designated by the President.

## **Section 4.05**

The President, Officers, and Board of Directors may change the dates of regular meetings and Officers and Board of Directors meetings in case these meetings conflict with other events in the future, notice being given at the previous meeting to any such change.

## **Section 4.06**

Special meetings may be called by an Officer and two Directors or 3 Officers.

## **Section 4.07**

All meetings shall be conducted according to parliamentary rules and open discussion from the floor on all measures shall be permitted and encouraged.

(a) The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the club in all cases to which they are applicable and which they are not inconsistent with these bylaws and any special rules or order the club may adopt.

## **Article V. Quorum**

### **Section 5.01**

At membership meetings the voting members of the Club present shall constitute a quorum, and a majority vote of those present shall prevail.

### **Section 5.02**

At a meeting of the Officers and Board of Directors, a majority of the total shall constitute a quorum, and a majority vote of those present shall prevail.

## **Article VI. Management**

### **Section 6.01**

The management of the Club shall be vested in the President, Vice President, Recording Secretary, Assistant Recording Secretary, Membership Secretary, Assistant Membership Secretary, Treasurer, Assistant Treasurer, twelve Directors, and immediate Past President.

### **Section 6.02**

All bills shall be approved for payment at the monthly meeting of the Officers and Directors and shall be paid by check of the Club, signed by the proper officers, as authorized in Article VII.

### **Section 6.03**

The Club will maintain a restricted investment account for emergency use, acquisition of land, acquisition of assets or  $\frac{2}{3}$  vote of the Board of Directors.

## **Article VII. Elections of Officers and Directors**

### **Section 7.01**

The Officers shall be those named in Section 6.01.

## **Section 7.02**

The President shall appoint a nominating committee two meetings in advance of the annual meeting, and the nominating committee will present their slate at the meeting previous to the annual meeting, at which time further nominations may be made from the floor.

- (a) All nominees to any officer's position are required to have been a board of director member for at least 2 years.
- (b) All nominees to the board of directors shall be required to:
  - (i) Be a member in good standing for a minimum of 2 years.
  - (ii) Attend two meetings prior to, as well as, the annual meeting.

## **Section 7.03**

All officers will be elected for a term of one year and may succeed themselves. The President may become the immediate Past President when no longer president. Half of the twelve directors will be elected for a one year term and half will be elected for a two year term. Thereafter, six directors will be elected for a two year term of office. The term of office to be accomplished by the members having the highest vote take the two year term and those with the lesser vote a one year term.

## **Section 7.04**

In the event of vacancies in any office other than is provided for by succession in the organization of the officers, the Officers and the Board of Directors shall elect a member in good standing to fill the unexpired term in such office.

## **Section 7.05**

A voting member must be present at the annual meeting to vote. No absentee ballots will be allowed.

# **Article VIII. Duties of Officers**

## **Section 8.01 President**

- (a) The President shall preside at all meetings and enforce all laws and regulations of the Club. The President has the power to sign checks along with the Treasurer or other persons authorized by the Officers and Board of Directors.
- (b) The President shall appoint all committees and/or Chairperson of such committees that may be necessary during their term of office, for promoting the various interests of the Club, and will be a member ex-officio of all committees.

## **Section 8.02 Vice President**

In the absence of the President, presidential duties shall be performed by the Vice President.

## **Section 8.03 Recording Secretary**

The Recording Secretary shall keep the minutes and other official reports of the Club. The Recording Secretary shall notify all Officers and Directors of Officers and Board of Directors meetings. The

Recording Secretary shall keep all records, books, and documents relating to the Club and shall perform such other duties as may be assigned by the President.

#### **Section 8.04 Assistant Recording Secretary**

The Assistant Recording Secretary will assist and act in the absence of the Recording Secretary.

#### **Section 8.05 Membership Secretary**

The Membership Secretary will keep an accurate record of all members, and turn over all dues to the Treasurer. The membership will furnish each member, upon payment of dues, a membership card and any other material as may be designated by the Club from time to time.

#### **Section 8.06 Assistant Membership Secretary**

The Assistant Membership Secretary will assist and act in the absence of the Membership Secretary.

#### **Section 8.07 Treasurer**

The Treasurer shall keep account of all monies received and deposit the same in the name of the Club in such bank as shall be designated by the Officers and Board of Directors. The Treasurer shall not pay out any monies of the Club except in such a manner as provided for in Article VI. The Treasurer will make a financial statement at all meetings. The Treasurer will provide a total financial report of all monies at the end of the year. The President will appoint an auditing committee to audit the Treasurer's account at the end of the term of office and the report to be given at the following meeting.

A financial statement is defined as follows:

- (a) For Board of Directors meetings all accounts, expenses and monies for the month will be read.
- (b) For General meetings all operating accounts, expenses and monies for the month will be read with a verbal mention that all other accounts are available upon request.

#### **Section 8.08 Assistant Treasurer**

The Assistant Treasurer will act in the absence of the Treasurer, in reporting all monies and depositing the same.

#### **Section 8.09**

It shall be the moral responsibility of all Officers and Directors to attend all regular and directors' meetings of the Club. If any Officer or Director should miss three directors' meetings or six general meetings it shall be the responsibility of the Recording Secretary to notify the President and the President shall review the status of the absenteeism of said Officer or Director at the next directors' meeting. A two-thirds majority vote of the Officers and Directors present shall decide whether this individual shall be retained as an Officer or Director. This vote in no way dismisses the person from membership in the Club, however, this member shall remain a member in good standing unless otherwise dismissed as provided for in Section 3.03, as amended. In the event the results of the vote shall create a vacancy, it shall be filled as provided for in Section 7.04.

### **Article IX. Amendments to By-Laws**

#### **Section 9.01**

Any amendment to the by-laws must first pass the Board of Directors. Upon approval by the Board of Directors the amendment must then be announced at the next regular membership meeting. After this

announcement to the general membership, the amendment must be voted on at the following regular membership meeting and must pass a 2/3 vote of all voting members present.

## **Article X. Organizing Subordinate Club Units**

### **Section 10.01**

Any group of members who wish to organize and operate as a recreation unit with separate by-laws and/or officers, who use any Club owned or leased property of facilities whatsoever, including ranges, lakes, equipment, and etc. will be part of and under full and complete control of the Club.

### **Section 10.02**

Any proposal to organize a subordinate unit as described in Section 10.01 must first be submitted to the Officers and Board of Directors who shall make recommendations, set up regulations, approve dues and fees, adjust and approve proposed by-laws, as well as the name by which the unit shall operate. Upon fulfillment of all requirements, final approval must be given to organize.

### **Section 10.03**

Any person who wishes to become a member of any subordinate unit must first hold a current membership in the Club. Proof of this membership must be shown before the unit membership is issued. At all organized subordinate unit activities membership cards are required by all subordinate unit members before any Club property is used. Nothing in this Article and Section shall be construed to prevent members of other sportsmen clubs or sports leagues with current dues cards from participating in special events or scheduled activities as our guests.

### **Section 10.04**

All books and records, including financial and treasurer records, of the subordinate unit shall be kept in conformity with those of the Club.

### **Section 10.05**

Any subordinate unit of the Club must submit for annual audit its books and treasury records. These books and treasury records must also be submitted at any other time upon request by the President or Officers and Board of Directors. All subordinate units are requested to turn in a list of officers annually to the Club Recording Secretary.

### **Section 10.06**

Minutes of all meetings of the subordinate unit must be kept and made available to the President or Officers and Board of Directors at any time for their inspection.

### **Section 10.07**

Any property and/or monies accumulated by any subordinate unit shall be the property and monies of the Club, but may be used by the unit for usual and normal operation as provided for, except that in the event of any expenditure by the unit of over one thousand dollars (\$1000.00) approval must first be obtained from the Club's Officers and Board of Directors.

### **Section 10.08**

In the event of dissolution of any subordinate unit either by the Officers and Board of Directors of the Club or by the vote of the unit itself, all books, records, property and monies accumulated by the unit

shall immediately be turned over to the Club for use or disposal of as the Officers and Board of Directors see fit and proper.

### **Section 10.09**

The Officers and Board of Directors of the Club reserve the right to dissolve or abolish any/or all such subordinate units at any time they deem it to be in the best interest of the Club.

## **Article XI. Safety Rules, Ground Rules and Privileges of Members**

### **Section 11.01**

The Officers and Board of Directors shall compile a complete list of safety and ground rules and privileges of members using Club owned or leased property.

### **Section 11.02**

The listing of rules and privileges shall be posted and available to all members for their information at the locations to which said list pertains.

### **Section 11.03**

Said lists shall be kept current and up to date and any changes or revisions to the rules or privileges as required from time to time shall be changed on said lists immediately after being formally adopted by the Officers and Board of Directors and communicated at the next membership meeting.

## **Article XII. Dissolution (Passed at the annual meeting November 1970)**

### **Section 12.01**

In the event that the Club would cease to operate and it would be necessary to dissolve the Corporation, the assets of the Club would be disposed of as follows:

After all obligations of the Club have been paid, the remaining assets of the Club shall be given either as real property or cash or both to one or more non-profit organizations approved by the voting members whose basic aim, purpose, and goals are similar to those of the Club and who qualify under the Internal Revenue Code: Section 501 (C): (4). No Individual member or group of members will be eligible to receive any of the assets upon dissolution of the Club.

**AS REVISED BY 2021 OFFICERS AND BOARD OF DIRECTORS**

February 2, 2021